

Pembroke Primary School

Happy & Secure, Learning Together



School Prospectus

2024-2025

*Pembroke Primary
School
Fairfield Road
Chepstow
NP16 5JN*

*01291 440920
pembrokeprimary@monmouthshire.gov.uk
www.pembrokeprimaryschool.co.uk
@pembrokeprimary
Headteacher - Mrs Jade Wakley*



Pembroke Primary School



Dear Families,

As Headteacher of Pembroke Primary School it gives me great pleasure to welcome you to join our school and provide you with our school prospectus which I hope you will find useful.

We are very proud of our school and I feel incredibly lucky to be able to lead such an enthusiastic and committed team of staff who work as a team to strive for the very best education for all our learners.

We have an open door policy here at Pembroke and welcome any questions you may have at anytime, therefore if there is anything on your mind please do not hesitate to get in touch.

A worry to you is very important to us.

Our School is located in Chepstow in the Monmouthshire local authority and we are fortunate that our school is situated in beautiful grounds, all of which are used to enrich the curriculum. The school has seven single-age classes and one part-time nursery class. Our Additional Learning Centre has a further four specialist classes that provide education for pupils from the south of Monmouthshire who require a specialist educational setting.

We consider it very important to continue to develop partnerships between home and school in order to provide the best experiences for our learners. We aim to provide workshops and events throughout the year in order for us to work together and we encourage you to be involved in your child's educational journey to support your children to; *Be the Best that they can Be.*

Our aim is to ensure that all of our learners are Happy, Secure and Learn Together and we focus very much on the wellbeing of our school community, recognising the importance that happiness has on one's success. We want all of our learners to be prepared for a successful future and we are incredibly proud of the individual progress that all of our learners achieve throughout their time with us.

Please visit our school website for further information and feel free to contact myself if you have any further questions.

Yours sincerely,

Mrs Jade Wakley

Headteacher





Pembroke Primary School



Vision Statement

"Happy and Secure, Learning Together"

We strive to develop a love of learning through a stimulating and exciting curriculum inspired by our learners and led by the four purposes (see page 15) where happiness contributes to success.

We aim to contribute to all of our learner's successful futures by equipping them with the skills, experiences and confidence through purposeful activities in a safe, supportive and inclusive environment where all learners are encouraged to be the best that they can be.

School Aims

As a school community we aim to -

- *Create a nurturing and caring environment where children feel happy and secure and are ready to enjoy learning*
- *Support children in recognising that mistakes help us to learn and take on new challenges with confidence and increasing independence*
- *To identify and remove barriers to children's learning and development to allow them to be the best that they can be*
- *Support children in having respect for themselves and others and make positive choices in terms of their health and wellbeing*
- *We aim to maximise opportunities to develop children's resilience, independence, collaboration, problem solving and creativity*
- *Allow all pupils to have a voice and contribute to the life of the school and their own learning*
- *Foster a positive relationship with the local and wider community to contribute to our learners in becoming active citizens within a diverse world*

Pembroke Values

- + **PERSEVERANCE**
- + **ENGAGEMENT**
- + **MOTIVATION**
- + **BELONGING**
- + **RESILIENCE**
- + **OPPORTUNITIES**
- + **KINDNESS**
- + **EXPLORATION**



Pembroke Primary School



Contact information

Address:

PEMBROKE PRIMARY SCHOOL

FAIRFIELD ROAD,

BULWARK,

CHEPSTOW

NPI6 5JN

Telephone No: 01291 440920

E-mail: pembrokeprimary@monmouthshire.gov.uk

Website: www.pembrokeprimaryschool.co.uk

Twitter: @pembrokeprimary

Facebook: www.facebook.com/pembrokeprimaryschool

Headteacher: Mrs Jade Wakley

Chair of the Governing Body: Mr Peter Nurse

Session times

	Nursery	Reception - Year 6	ALC
Doors Open	9am	8.50am	8.50am
Morning Session	9am - 11.30am	9am - 12pm	9am- 12pm
Afternoon Session		12.50pm - 3.15pm	1pm-3.15pm

Classroom doors are open from 8:50am to 9:00am. All doors close at 9am. If your child should, for any reason, be late arriving at school they should report to the school office to be recorded as late on the register. We do expect that children arrive at school on time to ensure no learning opportunities are missed.

The school day finishes at 3.15pm, children in Reception to Year 3 must be collected by an adult from the class exit location.



Pembroke Primary School



Staff

Head teacher - Mrs J Wakley

Assistant Headteachers - Mr J Shields

Mrs L Mellens

Teaching Assistants

Mrs B Roberts (HLTA) Mrs L Mackie

Mrs L Greening Mrs D Stait

Mrs J Young Miss A Paterson

Miss M Cottrell Miss L Fletcher

Mrs S Wooster Mrs A McCluskey

Miss T Peacey Mrs J Cowley

Mrs D Bennett Miss L Murrell

Miss S Nock Miss Z Chapman

Mrs A Robinson Miss H Till

Miss A King

Mrs S Hardy

Class Teachers

Nursery - Mrs Williams (HLTA)

Reception - Mrs C Rees

Year 1 - Mr S Giles

Year 2 - Mrs H Winsor

Year 3 - Mrs L Mellens

Year 4 - Miss P Hawker

Year 5 - Miss Z Churchill

Year 6 - Mr J Shields

ALC 1 - Miss Jennings

ALC 2 - Miss L Tonks

ALC 3 - Mrs N Tyson

ALC 4 - Miss H Williams

Mrs J Carpenter - Lead teacher for Additional Learning Centre

Administrative Staff

Mrs S Evans

Mrs V Bennett

Caretaker

Mr C Pearce-Webb

Breakfast Club

Miss S Nock

Miss R Paddock

Ms S Young

Miss Z Chapman

Lunchtime Supervisors

Mrs R Burton

Mr J Power

Mrs D Stait - ALC

Catering Staff

Mrs T Parker - Head Cook

Shirley Young

Michelle Corbett

Cara Rutherford



Pembroke Primary School



Attendance

There is a proven link between attendance and attainment at school. Promoting positive behaviour and excellent attendance is the responsibility of the whole school and wider community. All children should be at school, on time, every day the school is open unless the reason for absence is unavoidable such as illness. Schools have a legal duty to publish attendance figures and to promote attendance. Equally, parents have a legal duty and responsibility to ensure that their children attend school on a regular basis. If your child is absent, the school must be notified as quickly as possible. We operate a first day response system where families are telephoned, and a reason for the pupil's absence is expected. If no reason is obtained an unauthorised absence will be recorded for your child and will appear on their report at the end of the year. If your child has been sick then you are advised to keep them from school for 48 hours, from the last bout of sickness, in line with Welsh Assembly Government Guidelines. Absence, without an acceptable reason will be regarded as unauthorised. Medical appointments should be made out of school hours or during school breaks. If this is unavoidable, the appointment must be reported to the school prior to the appointment day.

Further information can be found on our school website;
[ATTENDANCE | Pembrokeprimary \(pembrokeprimaryschool.co.uk\)](https://www.pembrokeprimaryschool.co.uk)

Holidays in Term Time and Attendance

At the discretion of the Head teacher, up to 10 days holidays can be authorised during term time. Holidays can only be authorised if your child's attendance is at or above the 94% target. Please contact the school office in advance and complete a holiday request form, this can be completed online and is on our school website. Please note that any time taken off in term time can have an adverse effect on your child's progress. Regular and excellent attendance is rewarded.

Appointments During School Hours

It is often the case that dental and medical appointments for children occur during school hours. Please give prior notice by letter of the appointment and collect your child from the office. Similarly, on return to school please call at the office to register arrival.



Pembroke Primary School



School Uniform

School Uniform

- Grey skirt
- Grey trousers
- White or Navy polo shirt
- Navy sweatshirt
- Blue and white checked dress
- Grey shorts
- Black shoes/trainers



It is not an expectation that our uniform requires the school logo, we aim to ensure that our school uniform cost is kept to a minimum for families.

For health and safety reasons we discourage open-toed sandals or backless shoes.

Kit for PE and Games PE (indoor): white t-shirt, navy/black shorts

Games (outdoor): as above with trainers.

In the winter months tracksuit trousers and a sweatshirt are recommended.

Jewellery should be limited to stud earrings and a watch. Jewellery must be removed for all PE lessons. Children are permitted to wear their earrings during P.E. only if stated on their consent forms filled out when the child starts school with us.

It would be helpful if a PE bag is provided clearly marked with the child's name. Please note that guidelines set out by the county are that trainers are worn for outside games and bare feet for apparatus work to enable a secure grip on the frames.

All uniform is available from: www.myclothing.com - www.kudoscompanies.co.uk

A well stocked pre-loved uniform rail is situated in our Log Cabin on the entrance to our school grounds. Everyone is very welcome to help themselves. A donation to our Friends of Pembroke is encouraged for items but not expected.

Please ensure that ALL uniform is well labelled.



Pembroke Primary School



School Organisation

Breakfast Club

Every morning the school has a Breakfast Club (8am – 8.50am) for all pupils from Reception to Year 6 (cereal, toast and orange juice). There will be a charge of £1 for the childcare element of the club, for those who attend from 8:00am. All pupils who would like to attend, need to prepay via parentpay and pre-register and written consent from parents.

After School Club

This is run by a private company and is on the school grounds. Children are collected from the school and taken to after school club. The sessions run Monday to Friday, 3.15 – 5:30pm. Please enquire on littletigerschepstow@yahoo.com or 07903817931

School Meals Arrangements

The school offers variety of healthy food which is organised by our Local Authority. School lunches should be pre-booked via parentpay. You may send in a healthy packed lunch but no glass containers, cans or fizzy drinks are permitted. At break time children may bring their own healthy snack from home in line with Welsh Government policy, these must be either fruit or vegetables. Sweets are not permitted.

All children will automatically receive free school meals as part of Welsh Government universal free school meals, there is still a requirement that these are booked on ParentPay.

Additional Services

We are aware that times can be financially challenging for families at times and are always willing to support. We aim to update our school website with local and national information. If you are in receipt of income support, you could be eligible for free meals. Contact the office if you would like more information; all enquiries will be treated in confidence. You can also follow the following link to register; [Free School Meals & Uniform Grant - Monmouthshire](#)

Parentpay

We as a school aim to be a cashless school. We use a system called 'parentpay'. You will be given a log in details for this once your child starts at school. You will need to use this for any payments made while at our school, including school meals, trips & charitable donations.



Pembroke Primary School



Communication

It is very important that a good relationship is maintained between the school and families. A family consultation evening will take place in the Autumn Term, specifically so that families can meet the class teacher and talk about how their child is settling in. This is followed in the Spring Term with a consultation with the class teacher when your child's progress and attainments are discussed. Reports will be issued in July during an open afternoon, where families are invited to the classroom to view their child's work and to talk to the class teacher if needed. In addition to this you may request to see a teacher or the Headteacher at any time and we encourage this. Staff will be available on the door at arrival and pick up times for messages to be given. Day to day messages etc will be communicated with parents mainly via our seesaw app. (Please see 'seesaw' section for more information)

Home details

Please ensure that we have home address and daytime contact numbers for your child. It is vital that we have this information and that it is kept up to date. Please notify the office with any changes to the information.

Seesaw

We have a wonderful app called Seesaw where photos of your children and their work will be uploaded for you to see. It is also used for home learning activities. This gives you and your child the opportunity to talk about what they have learnt and promotes a school /home bond. You will also be able to acknowledge the progress your child is making during their time with us. You will receive details of how to access this once your child has settled into school. This is the schools main communication method for day to day information etc. Please do not use this service to contact staff out of school hours, the school office is available for you to contact members of our school.

Newsletters

In addition to communication from your child's teacher regarding trips, visits etc., newsletters are written when necessary to keep you informed about school life. These are also published on the school website.

School Website

Please refer to our school website for further information; www.pembrokeprimary.co.uk

Valuables

Children are strongly advised not to bring valuables to school. As a school, we cannot take responsibility for any items that are lost, damaged or stolen. Mobile phones are not allowed in school. However, if a Year Five or Year Six parent feels that it is imperative that a Year Five or Year Six pupil brings a mobile phone to school as they walk home on their own, phones will be stored securely in the school office.



Pembroke Primary School



The Governing Body

The Governing body is responsible for the general running of the school. There are representatives from the parents, the staff (teaching and non-teaching), the local authority and the community which make up this Body. Parent Governors are elected by the parents of the school. The day to day running of the school is delegated to the Head teacher.

Pembroke Primary School has a Governing body with whom we enjoy a rewarding working relationship based on informed partnership.

Admissions

The school operates within the agreed admissions policy as laid down by Monmouthshire Local Authority. If there is space in the desired year group a child will be admitted. The LA is responsible for all admissions and making decisions that will reflect considerations related to school numbers and the effective education within any class or year group.

Monmouthshire Admissions Policy can be found on our school website.

Transition

The majority of our pupils transfer to Chepstow School who we work very closely with. Cluster INSET days are scheduled during the school year, and staff meet regularly to ensure that progression for all children is planned for throughout their education journey. Children at Pembroke will engage with cluster projects throughout their time with us. All events are aimed to ensure transition is as smooth as possible. Transition arrangements include visits by children and parents during the summer term prior to entry. The emphasis is on a pleasant transition that promotes independence and confidence in our pupils and to ensure that pupils are well prepared for their next learning adventure.





Pembroke Primary School



Health and Safety

Health and Accidents

Please inform us of any special medical conditions, allergies or disabilities that your child may have as well as any special circumstances we should be aware of. The school has qualified, designated First Aiders. If your child becomes ill at school or has an accident we shall make every possible attempt to contact you so that they can be taken home or to the relevant medical centre. If your child receives a bump to the head you will be informed. If the accident is unfortunately serious we shall call an ambulance. For minor injuries an incident form is completed and uploaded to Seesaw.

Medicines

Parents retain the prime responsibility for their child's health and should provide the school with information about their child's medical condition. It is the policy of Pembroke Primary School that staff DO NOT administer medication to any pupils without the authorisation of the Headteacher.

Employees working under the School Teachers' Terms and Conditions of Employment have no contractual obligation to administer medication. Any agreement to do so can therefore only be a voluntary act. It is possible however, for contractual obligations to be included in the employment of non-teaching staff and training will be provided if required.

If your child has been prescribed medication you are able to come into school to administer it or follow our administration of medication policy, this can be found on our school website.

Children, who regularly use an inhaler, can keep it in school and use it as needed, provided that:

- you have received a completed and signed consent form as detailed above;
- the child is considered capable and responsible by both school and parent;
- the inhaler is clearly labelled with the child's name and class.

Health and Safety

The school aims to maintain a safe and secure school environment for all staff and pupils. All staff have an ID badge which will help ensure the safety of our pupils. All side entrances are locked for security during the school day. Parents are welcome to visit the school at any time, signing in at the school office first.

Regular Health and Safety checks are carried out with school Governors and the LA.



Pembroke Primary School



Health and Safety... continued

Safeguarding

All staff, governors and regular volunteers have up to date DBS checks and safeguarding training which equips them to recognise and respond to child welfare concerns. The school has adopted the MCC Safeguarding policy. There is a designated Child protection Officer (Head teacher) and Governor responsible (Peter Nurse) for Safeguarding. If you have any child protection or safeguarding concerns - you can talk to the child protection officer, or if it concerns the Head Teacher, contact the Governor responsible.

Car Parking

The school car park is for staff or school transport. There are a limited number of parking spaces for you to drop off and/or collect your child. The disabled parking spaces are solely for the use of our school community who have a disability. Disability badges must be displayed. You are required to observe the speed limit of 5 mph within the school grounds and be extra cautious to ensure the safety of our pupils, your children. Please park in designated spaces and do not block off any of the staff cars, emergency exits or drop off zones. There is no access for family cars in the staff car park.

Equal Opportunities

The school has an Equal Opportunities policy, which encourages full access to school life and the curriculum. The school has full disabled access. The school's Equal Opportunities Policy states that we want all our pupils to achieve their full potential. Staff at the school are committed to this aim. All policies are available on the school website.

Please note that dogs are NOT ALLOWED on the school site.

The school has a strict NO SMOKING or VAPING policy on the whole site.



Pembroke Primary School



Pupil Leadership Groups

School Council

The council consists of representatives for each year group who meet regularly to discuss items relating to the school and are voted on by their peers at the start of the academic year. Projects in the last academic year have been around the development of our Pembroke Values, our Four Purpose characters and contributing to our Anti-bullying policy. All findings being fed back to the rest of the school via assemblies, to parents via newsletters and to Governors at Governing Body Meetings. Our school council have also represented Pembroke at various community events, including Chepstow Remembrance Parade.

Eco Council

This body also consists of representatives from the different year groups. They discuss ways in which we can become a more eco-friendly school. They have helped us achieve the Platinum Flag – the ultimate goal. We are now working towards being recognised as a National Healthy School.

Heddlu Bach

The Heddlu Bach scheme is a fun and interactive volunteering programme delivered jointly by Gwent Police and schools, for children aged between 9 to 11 years old.

The Heddlu Bach supports the force priorities, via participation in both educational and community environments. The children involved will develop confidence through many enjoyable experiences.

The programme will aim to create ethically informed citizens of Wales, through creativeness and learning. We will build resilience in young people, and develop a successful and exciting future for young people through collaboration with communities and the police.

Criw Cymraeg

This pupil voice body consists of representatives from year 3 to year 6. They discuss ways in which we can become a more bilingual school. They have helped us achieve the Cymraeg Campus Gwobr Efydd (Bronze Award). We are now working towards the Gwobr Arian (Silver Award). They encourage the school community to use Welsh phrases when speaking with others and they plan and present assemblies throughout the year on a variety of Welsh themes.

Super Ambassadors

Our Super Ambassador team support all children at Pembroke to know their rights! The United Nations Rights of the child is something that we are very passionate about at Pembroke and we believe that all children should know their rights and our leadership team are committed to promoting the 54 articles through our dedicated Super Ambassador team.

The team have presented whole school assemblies, created a wonderful video sharing the rights, reporting to Governors and are now creating our Pembroke Passport of 50 things that we would love for our children to participate in during their time in Primary School.



Pembroke Primary School



Behaviour

Pembroke Primary School aims to create a culture with high expectations of behaviour that will benefit both teachers and pupils, establishing calm, orderly, safe and supportive environments conducive to learning. We have a Relationships Policy and feel strongly about building positive relationships with all members of our school community.

At Pembroke, we recognise that creating a culture that promotes excellent behaviour requires a clear vision of what good behaviour looks like. We aspire for our pupils to learn in a calm, orderly, safe, and supportive environment and protect them from disruption. Our pupils have supported the Senior Leadership team to create our Behaviour for Learning and Anti-Bullying policy, these can be found on our school website or on request. There is an expectation that all families support us with the encouragement of acceptable behaviour.

“ We aim to contribute to all of our learner’s successful futures by equipping them with the skills, experiences and confidence through purposeful activities in a safe, supportive and inclusive environment where all learners are encouraged to be the best that they can be. ”

A great deal of positive behaviour can be achieved and encouraged through the provision of pupil inspired, exciting lessons which engage the interest of all pupils. Teachers strive to ensure that all children work to the best of their ability, persistently seeking children who are doing the right thing. Our pupils developed the Pembroke Promise which is visible in all classes and around the school.





Pembroke Primary School



Curriculum for Wales

At Pembroke Primary we are committed to ensuring that our learners are provided with the knowledge, skills and experiences to become lifelong learners.

The aim of The Curriculum for Wales is that all children will have the opportunity to develop in each Four Purpose which are outlined below:

★ Ambitious, capable learners, ready to learn throughout their lives.

- set themselves high standards and seek and enjoy challenge
- are building up a body of knowledge and have the skills to connect and apply that knowledge in different contexts
- are questioning and enjoy solving problems
- can communicate effectively in different forms and settings, using both Welsh and English
- can explain the ideas and concepts they are learning about
- can use number effectively in different contexts
- understand how to interpret data and apply mathematical concepts
- use digital technologies creatively to communicate, find and analyse information
- undertake research and evaluate critically what they find

★ Enterprising, creative contributors, ready to play a full part in life and work.

- connect and apply their knowledge and skills to create ideas and products
- think creatively to reframe and solve problems
- identify and grasp opportunities
- take measured risks
- lead and play different roles in teams effectively and responsibly
- express ideas and emotions through different media
- give of their energy and skills so that other people will benefit



Pembroke Primary School



★ Ethical, informed citizens of Wales and the world

- find, evaluate and use evidence in forming views
- engage with contemporary issues based upon their knowledge and values
- understand and exercise their human and democratic responsibilities and rights
- understand and consider the impact of their actions when making choices and acting
- are knowledgeable about their culture, community, society and the world, now and in the past
- respect the needs and rights of others, as a member of a diverse society
- show their commitment to the sustainability of the planet

★ Healthy, confident individuals ready to lead fulfilling lives as valued members of society

- have secure values and are establishing their spiritual and ethical beliefs
- are building their mental and emotional well-being by developing confidence, resilience and empathy
- apply knowledge about the impact of diet and exercise on physical and mental health in their daily lives
- know how to find the information and support to keep safe and well
- take part in physical activity
- take measured decisions about lifestyle and manage risk
- have the confidence to participate in performance
- form positive relationships based upon trust and mutual respect
- face and overcome challenge
- have the skills and knowledge to manage everyday life as independently as they can

Further information and our Curriculum Vision can be found on our website; [CURRICULUM FOR WALES | Pembrokeprimary \(pembrokeprimaryschool.co.uk\)](https://www.pembrokeprimaryschool.co.uk)





Pembroke Primary School



Curriculum for Wales

Areas of Learning and Experiences (AOLEs)

Health and Wellbeing

Your child will be developing the capacity to navigate life's opportunities and challenges and our aim is to support them to develop the strategies and skill set to achieve this. The fundamental components of this area are physical health and development, mental health, and emotional and social well-being. We will support learners to understand and appreciate how the different components of health and well-being are interconnected, recognising that good health and well-being are important to enable successful learning.

The school has a high regard for physical and sporting activities and makes generous provision for training and competition both during and outside the school day. We believe that sport not only allows children to develop their practical skills but also a sense of team spirit and the notion of fair play. Our netball, football and hockey teams play other local schools in leagues or one-off tournaments and have enjoyed success in recent years. We hold a Sports' Day every summer, to which all parents are invited, which involves the whole school in a mini-olympics series of activities and vents. All pupils participate in the Daily Mile.



Language, Literacy and Communication, Skills

We aspire to enable learners to communicate effectively using Welsh, English and international languages. This multilingual and plurilingual approach is intended to ignite learners' curiosity and enthusiasm and provide them with a firm foundation for a lifelong interest in the languages of Wales and the languages of the world; and thus to make them ambitious, capable learners, ready to learn throughout their lives. We explore the skills of listening, speaking, reading and writing, using a blend of Read, Write, Inc., a synthetic phonics programme, which has been shown to have significant effects on the improvement of children's literacy skills.

Mathematics and Numeracy

Your child will have the opportunity to solve problems in real-world contexts. It is imperative, therefore, that mathematics and numeracy experiences are as engaging, exciting and accessible as possible for learners, and that these experiences are geared towards ensuring that learners develop mathematical resilience.

Science and Technology

This AoLE includes biology, chemistry, physics, engineering, design technology (including food technology and resistant materials), design, computer science and IT. The knowledge and deep understanding gained through experiencing what matters in science and technology can help learners live independent and fulfilling lives that see them contributing to society and culture in a variety of ways.



Pembroke Primary School



Expressive Arts

We aim to engage, motivate and encourage learners to develop their creative, artistic and performance skills to the full through art, dance, drama, film and digital media and music. Although each discipline has its own discrete body of knowledge and body of skills, it is recognised that together they share the creative process. We are fortunate to have the services of a number of music specialists who work with the children on a variety of instruments. If you wish your child to learn an instrument, contact the school for further details.

Humanities

We seek to awaken a sense of wonder, fire the imagination and inspire learners to grow in knowledge, understanding and wisdom. Humanities is central to learners becoming ethical, informed citizens of Wales and the world. Likewise, children will have the opportunity to explore the natural world, locally, within and beyond Wales.

Monmouthshire has an agreed syllabus and curriculum guidelines for Religious Education. Our assemblies follow a varying pattern daily and members of staff other than the Head ensure a wide-ranging experience with appropriate religious input.

We have close links with the Bridge church who regularly take assemblies and support our children, their families and our school community.

Homework

Children are encouraged to read daily, and learn tables & spellings at home. We recognise the importance of a home school partnership to support all children to make progress. Class activities will be shared on our SeeSaw account and we encourage all families to spend time discussing the learning that is taken place in class and supporting us to help children become successful. These will be posted on seesaw for families to complete at their leisure, this is not compulsory as we recognise the importance of family time at home. We do not feel that homework is always successful in developing academic achievements and recognise that quality time with purposeful activities can support children's knowledge and understanding of the world around them.

Incentives

We endeavour to celebrate all children's achievements whether they have been earned inside or outside of school. Our Celebration assembly is held every Friday at 2.30pm. Our emphasis is always to encourage positive behaviour rather than to criticise inappropriate behaviour and rewards have a major role to play in this. The most immediate method is verbal praise; it is motivational and helps children to realise that good behaviour is valued. Children can earn Golden Book certificates, Pembroke Values certificates, stickers or house points. Each winning house achieve group awards. Children can also earn the honour of Star of the Week, which also includes taking the class mascot home for the weekend.



Pembroke Primary School



Learner Progression

Assessment is key to supporting progression, for the purpose of identifying learners' strengths, achievements and areas for improvement, and identifying next steps. It is integral to learning and teaching, and should not be confused with those activities that contribute to external accountability and national monitoring. Assessment plays a fundamental role in enabling each individual learner to make progress at an appropriate pace, ensuring they are supported and challenged accordingly. Active engagement between the learner and practitioner on a regular basis is at the heart of supporting learner progression. All those involved with a learner's journey need to collaborate and work together by establishing:

- ❖ Where learners are in their learning
- ❖ Where they need to go in their learning
- ❖ What needs to be done for them to get there, taking account of any barriers to their learning.

Relationships and Sexuality Education (RSE)

Relationships and Sexuality Education is a statutory requirement in the Curriculum for Wales framework and is mandatory for all learners from the ages of 3 to 16. The roll out of this statutory element will fall in line with the roll out of the new curriculum and will therefore be mandatory from September 2022 from nursery to year 7. We understand that RSE has a positive role in supporting learners and in safeguarding and shaping the decisions our learners will make for the rest of their lives. RSE also aims to develop in the children a respect for themselves and others; a sense of responsibility and an awareness of the physical and emotional challenges of growing up. Personal, social and health education is as an integral part of the curriculum and children will be encouraged at various stages to consider the physical, emotional, philosophical and social aspects of themselves. Parents are informed before sessions via SeeSaw as to when the sessions will be taking place in their classrooms.

Jigsaw Programme

The Jigsaw Programme supports all of these requirements and has children's wellbeing at its heart.

Jigsaw brings together PSE (Personal, social Education), RSE Relationships and Sexuality Education, emotional literacy, mindfulness, social skills and spiritual development.





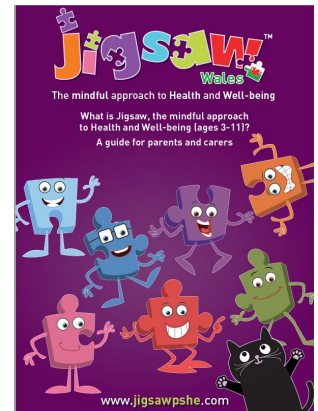
Pembroke Primary School



Jigsaw Programme continued...

Jigsaw is designed as a whole school approach, with all year groups working on the same theme (Puzzle) at the same time at their own level.

There are six Puzzles (half-term units of work) and each year group is taught one lesson per week.



Click here to observe a [Snapshot of Jigsaw Learning](#)

All lessons are delivered in an age- and stage appropriate way so that they meet children's needs.

Extra-Curricular Activities

We utilise outside agencies, ProStars and Attribute Sports, as well as school staff to run sports sessions after school. The activities we offer vary depending on the staff's expertise and interests. Clubs will be limited to numbers due to Health and Safety reasons. Please note that after school clubs should not be relied upon for childcare as they could be cancelled.





Pembroke Primary School



Additional Learning Needs (ALN)

In line with the Welsh Government ALN Act we aim to identify children who need extra provision as early as possible and ensure that appropriate provision/intervention is provided to meet their needs.

Our school has an ALNCo (Additional Learning Needs Coordinator), Leanne Tonks. The role of the ALNCo is to liaise with class teachers, teaching assistants, outside agencies and families to ensure suitable provision is provided for identified pupils.

If a child needs provision at universal level (see levels below), parents will be invited into school to discuss this further and it may be decided to write a One Page Profile which will outline how best to support their needs within the classroom. This will be written by the class teacher with input from parents and reviewed annually. If it is felt a child needs targeted or specialist provision, they will be given targets that will be reviewed twice a year in January and July. We work very closely with a range of outside agencies to ensure the best provision is available for our children. Parent permission is sought prior to contact with outside agencies, e.g. Educational Psychology Service, Speech and Language.

Individual Development Plans

The way pupils with additional needs are supported in Wales has changed, and a new Code of Practice was introduced in September 2020. This replaced the term 'Special Educational Needs' with 'Additional Learning Needs' and the stages of the ALN register which are currently School Action, School Action Plus and Statement were phased out.

Provision is provided for children in line with the ALN Act at the following levels:

- Universal
- Universal +
- Targeted
- Specialist

Children on the ALN register will have a One Page Profile or a One Page Profile with targets, depending on need.

Instead of Statements for children with higher need, pupils will be supported by Individual Development Plans (IDPs) which will consist of a profile of the pupil and targets for them to achieve. These will be written by Miss Tonks in collaboration with the children, parents and any professionals involved in supporting the child.

Miss Tonks is always available for a chat if you ever have any concerns about the progress your child is making in school.



Pembroke Primary School



Enrichment Activities

Educational Visits and Activities

To enhance the curriculum children may be taken on day visits, locally or further afield. You will always be notified in advance. The school may ask for a voluntary contribution to help cover some of the costs. The school also undertakes residential trips for Year 5 children. For example, an outdoor pursuit visit to Gilwern.

Sporting Events

We strive to enable our pupils to take part in sporting events throughout the school year that enable them to compete as individuals and part of a team.

Swimming

From year two onwards, all children will have the opportunity to attend swimming lessons at Chepstow Leisure Center. Pupils swim on a weekly basis for a half term at a time and take the appropriate swimming tests at the end of the course. A contribution is requested (for transport) during the term that your child is swimming. Details will be communicated with you before your child's sessions commence. For these sessions, a named bag to carry kit is recommended. Two piece costumes or Bermuda style shorts are not permitted by the LA swimming teacher. Long hair must be tied back for swimming and earrings must be removed.

Volunteers

Families and members of the community are welcome at Pembroke Primary. We value your cooperation and assistance. You may have time and skills that will be useful to the development of the children. Please contact the Deputy Head or a class teacher if you would like to help and call in to the office to collect to complete the necessary requirements to become a member of our valued volunteer team.

Forest School

We are so lucky at Pembroke Primary School to have such beautiful grounds. This includes an on-site forest where a variety of plants and animals are to be discovered. We aim to utilise the external environment as much as possible at Pembroke and we consider our school grounds to be an outdoor classroom. Several members of staff are either trained or are currently training to be forest school leaders. All our pupils attend our forest school either in a class or in small groups throughout the year. The aim of the forest school is to broaden children's understanding of the environment in which we live and to develop their sense of personal success and self-esteem.





Pembroke Primary School



Additional Information

Complaints Procedure

If you have any concerns about any aspect of school life, first contact the class teacher. If you feel the concern needs to be taken further please make an appointment to see the Head teacher or other senior member of staff. You may take your concerns further, if necessary, by writing to the Chair of the Governing body. Finally, you may wish to contact the LA who would consult with the Head teacher and governing body. A full copy of the complaints procedure can be accessed via our school website or a copy can be obtained from the main office.

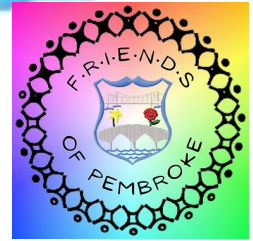




Pembroke Primary School



Friends Of Pembroke



The Friends of Pembroke Group strives to achieve the best for our school community and the community of Bulwark and Chepstow. They take an active role in raising funds for the school community and in promoting opportunities for social events throughout the year. For example, the FOP have organised school discos and fetes for children and families to enjoy. If you are interested in becoming more involved then please speak to the Headteacher or Deputy Head or drop the team an email.

"We are the Friends of Pembroke! We are a registered charity run by volunteers, our aim is to raise funds through regular social events and activities to provide an invaluable addition and support to the school."

Follow us on Facebook @Friends of Pembroke

Or email fop@pembrokeprimary.co.uk

The 3 core committee members are:

Angela Paterson - Chairperson

Sarah Gerrard - Secretary

Tracey Todd - Treasurer